

ROUTING SLIP

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TO:

		ACTION	INFO	DATE	INITIAL
1	DCI				
2	DDCI				
3	EXDIR				
4	D/ICS		X		
5	DDI		X		
6	DDA		X		
7	DDO		X		
8	DDS&T		X		
9	Chm/NIC		X		
10	GC		X		
11	IG		X		
12	Compt		X		
13	D/OCA		X		
14	D/PAO		X		
15	D/PERS				
16	D/Ex Staff		X		
17	ES		X		
18	D/ES		X		
19	<i>EW</i>				
20					
21					
22					
SUSPENSE		Date			

Remarks

HS
Executive Secretary

19 Jan '88

Date

3637 (10-81)

Executive Registry

88-0164X



Office of the Attorney General
Washington, D. C. 20530

14 January 1988

MEMORANDUM FOR MR. DONALD P. GREGG
Assistant to the Vice President
for National Security Affairs

MR. MELVYN LEVITSKY
Executive Secretary
Department of State

COLONEL WILLIAM M. MATZ
Executive Secretary
Department of Defense

PAUL S. STEVENS
Executive Secretary
National Security Council

MR. L. WAYNE ARNY
Associate Director, National Security
and International Affairs
Office of Management and Budget

Executive Secretary
Central Intelligence Agency

RADM JOSEPH C. STRASSER
Executive Assistant to the Chairman
Joint Chiefs of Staff

FROM: JOHN N. RICHARDSON, JR. *John Richardson*
Assistant to the Attorney General
and Chief of Staff

SUBJECT: Chief of Staff at the Department of Justice

Effective 15 January 1988, Mark R. Levin will assume the duties of Chief of Staff replacing John N. Richardson, Jr. Kindly address all correspondence to the Chief of Staff, Department of Justice, accordingly.

I have appreciated the opportunity of working with each of you and know that Mark Levin will perform superbly. Many thanks.

DCI
EXEC
REG